



CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

6.5.2

Quality audit reports/certificate as applicable and valid for the assessment period.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegeijn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041



**ACADEMIC AND ADMINISTRATIVE
AUDIT REPORT 2021-22**

Date- 07/03/2022

Day- Monday

CAREER MAHAVIDYALAYA



Durana, Jhunjhunu, (Raj)

Contact Us: 7230011656

E-mail: careerscijjn@gmail.com

Website: <https://careercollegeijn.com/>

Contents

Sr. No.	Particulars
1.	Introduction ,Vision of the College
2.	Mission of the College
3.	Infrastructure Photo
4.	AAA Committee
5.	Academic and Administrative Audit Report, introduction
6.	Objective
7.	Infrastructure
8.	Teaching-Learning & Special Features
9.	Process of Academic and Administrative Audit
10.	Science Departments
	A) Physics
	B) CHEMISTRY
	C) Botany
	D) Maths
	E) Zoology
11.	Acknowledgement

➤ INTRODUCTION

Mahatma Gandhi has said again and again, "Lack of Education in Women Hamper the all Round Development of the Society." **NEW RAJASTHAN PUBLIC SHIKSHAN SANSTHAN JHUNJHUNU** aims at the upliftment of the society, by providing higher education to the girls and boys along with culture. In order to fulfil the standards of excellence the college times its level best to the quality and content in education in every discipline, we try to keep pace with the progress of knowledge. In the year of 2015 Career Mahavidyalaya, Durana was established wants to teach each daughter and Son of Durana and every village surrounding it. To come out of their houses, be away from their chores and take advantage of education which is rightly theirs qualify if we educate our daughter and son, they will be independent. A new life begins for them with every second. Let us go forward joyously to meet it we must parents to impart education to their daughters and sons.

The college has five subjects Physics, Chemistry, Botany, and Maths as compulsory subject. We follow the university prescribed syllabus. The Institute has its well-equipped Library, a Sports Room, Reading Room, Physics lab, Computer lab, a seminar hall with a capacity of two hundred students, a Common Room, an Administrator office, Principal's office, Guidance and Counselling Room etc.

****Vision Statement****

Our vision is to be a premier institution of scientific education and research, revered globally for fostering intellectual curiosity, innovation, and societal impact. We envision a future where our graduates are catalysts for positive change, leading advancements in science and technology to address the world's most pressing challenges.

****Mission Statement****

Excellence in Education:- Our mission is to provide a transformative learning experience that nurtures intellectual growth, critical thinking, and practical skills development. We are committed to delivering rigorous academic programs led by exceptional faculty, ensuring our students acquire a deep understanding of scientific principles and methodologies.

Ethical Leadership:- Central to our mission is the cultivation of ethical leadership grounded in integrity, empathy, and social responsibility. We strive to instill in our students a deep sense of ethical awareness and a commitment to using their knowledge and skills for the betterment of society, guided by principles of equity, justice, and sustainability.

Inclusive Community:- We are committed to fostering an inclusive and diverse community that celebrates individual differences and promotes mutual respect, empathy, and understanding. Our mission is to create a supportive learning environment where all students, faculty, and staff feel valued, empowered, and encouraged to excel.

Engagement and Outreach:- As an integral part of our mission, we seek to actively engage with our local and global communities, leveraging our expertise and resources to address societal challenges and promote scientific literacy. Through outreach programs, partnerships, and collaborative initiatives, we aim to inspire a lifelong passion for science and empower individuals to become informed citizens and advocates for evidence-based decision-making.

❖ INFRASTRUCTURE

CLASS - ROOMS

The class room is the first necessity in teaching - learning process. Interaction takes place between the teacher and students in class rooms. There are seven spacious and well ventilated class rooms in the college. In the class room teaching requirements are fully meet i.e. platforms, tables, benches, fans, tube lights and White Boards.



➤ SEMINAR HALL

Curricular and Co-curricular activities are under taken for the all-round development of students apart from class room teaching. Hidden power comes out in students through cultural programmes, seminars, quizzes, debates and camp.

Seminar hall is the place where energy blossom in students. The welcome ceremony for first year students and the farewell programme for last year students are conducted here. Two Hundred can be accommodated in this auditorium of 80 × 40sq ft. This is Seminar hall well ventilated and equipped with power connections.



➤ **STAFF ROOM**

There is a separate staff room for college facility. It is a place where teachers discuss educational and social issues. There is a rectangular table where 15 to 20 teachers can sit. This table is very suitable for staff meeting. Separate lockers are given to each teacher with key and locks where they can keep their teaching material.

➤ **WATER COOLER**

The water cooler is set up for cool drinking water. There is a toilet for ladies the staff room also with all necessary facilities.

➤ **GIRLS ROOM**

There is a girl's room. The room is furnished with chairs and tables for their comfort.

➤ **SPORTS ROOM**

Sports are the necessary adjuncts to the development of students. Sports are given due importance for the career of students. There is a separate sports room for students where the Director of Physical Education is present. The facility of chess board, a carom board etc. are available for students during their leisure.

➤ **PLAY GROUND**

There is a vast play ground in the college for Athletic games. On this ground the facilities for the practice of volleyball, , kabaddi, kho-kho is existing there.

➤ **COMPUTER**

Computer applications are essential in the age of information and technology. There are 40 computers in the lab, 12 computers in library, 3 computers in office with a printer, a scanner and a Projectro for power – point presentation. A two month computer course is also designed and offered by the college. Joining this course the student can get the basic knowledge to computer

applications. Moreover the computer lab possesses with FIBER FTTH connectivity.

➤ **BSNL FIBER FTTH**

BSNL FIBER FTTH connection is there for the staff and students to collect worldwide information.

➤ **LIBRARY**

Books are the life and soul of teachers and students. Teachers and students increase their knowledge by reading text books and reference books available in the library. The hunger for reading is satisfied by teachers and students after reading various books stored in the rich college library.

There are more than 3273 books in the library. More than 13 journals & magazines including national journals & magazines are subscribed regularly. Teachers and students acquire awareness of educational, social, political and economic matters through these journals & magazines. In addition four newspapers of Hindi and English are available in the library. The automation of library books has been accomplished; therefore the teachers and students can get ready information about books from the computer screen in the library. The library is open from 9:00 A.M. to 3:00 P.M.

➤ **CAREER COUNSELING**

To impart knowledge is the main purpose of education. Next to knowledge, our second goal is to succeed in real life. New opportunities come in the way in the chosen fields of students in the age of globalization. Moreover they set ready to raise opportunity in public and private sectors. Career related information is also given to students. Many things such as employment News, the vacancies for jobs published in newspapers qualification's for particular profession, institutions running professional courses are put up on the notice boards.

➤ **HEALTH AWARENESS PROGRAMME AND ACTIVITIES**

Under the two universal truths 'Health is wealth' and 'Prevention is better than cure,' this institute works to awaken the students to perfect health. Medical checking camps are organised time to time in college. Secondly, the seminars and exhibitions for AIDS awareness are held in this college.

➤ **COUNSELING CENTRE**

During the student life they face educational, social and psychological problems. We provide them with the facility of counselling throughout counselling centre from which they get guidance. If required, experts are invited for such counselling.

➤ **SUBJECT OFFERS**

The college offers 05 Optional and 04 compulsory subjects for B.Sc degree programme.

➤ **AAA COMMITTEE**

The Academic and Administrative Audit Committee for the year 2021-2022 consisting of the following members were constituted:

Sr. No.	Name	Designation	Position Held
1	Dr. Suman Janu	Principal, New Rajasthan Balika P.G. Mahavidyalaya, Jhunjhunu	Chairperson
2	Dr. Anupam	Principal, Career T.T. College, Jhunjhunu	Member Co-ordinator
3	Dr. Pratibha	Principal, Smt. Vinod T.T. College	Member

The AAA committee visited all departments, Library, Sports complex, Computer Laboratories, Administrative office of the college and other offices. The faculty members made PPT presentation about the performance about their respective departments and the members of the AAA Committee interacted with them to assess the academic and administrative performance of the college.

Academic and Administrative Audit Report

➤ Introduction:

Mahatma Gandhi has said again and again, “Lack of Education in Women Hamper the all Round Development of the Society.” **NEW RAJASTHAN PUBLIC SHIKSHAN SANSTHAN JHUNJHUNU** aims at the upliftment of the society, by providing higher education to the girls and boys along with culture. In order to fulfil the standards of excellence the college times its level best to the quality and content in education in every discipline, we try to keep pace with the progress of knowledge. In the year of 2015 Career Mahavidyalaya, Durana was established wants to teach each daughter and Son of Durana and every village surrounding it. To come out of their houses, be away from their chores and take advantage of education which is rightly theirs qualify if we educate our daughter and son, they will be independent. A new life begins for them with every second. Let us go forward joyously to meet it we must parents to impart education to their daughters and sons.

The college has five subjects Physics, Chemistry, Botany, Maths and Zoology as compulsory subject. We follow the university prescribed syllabus. The Institute has its well-equipped Library, a Sports Room, Reading Room, Physics lab, Computer lab, a seminar hall with a capacity of two hundred students, a Common Room, an Administrator office, Principal’s office, Guidance and Counselling Room etc.

➤ Objectives:

The Career Mahavidyalaya, Durana formulated its vision and mission keeping in view the fast- changing globalised world. The main objectives of the College are:

- To provide quality education to the students from various parts of the society, to make them academically and technically competent
- To improve existing infrastructural facilities of the college.

- To create higher levels of intellectual abilities.
- To lay emphasis on teaching, research and extension activities.
- To inspire the students to remain uncorrupted and lead a dignified life.
- To lay emphasis on character building by imbibing strong moral characters.

➤ **Infrastructure:**

The college has its well-established infrastructure, being supportive to curricular, extra- curricular and co-curricular activities on healthy lines. College is constructed with modern structure; College has 16 fully functional Class Rooms, one common room, which are well-equipped with adequate furniture, lighting and ventilation. The mode of teaching is both conventional Marker & Talk method along with Digital mode.

➤ **The College has the following facilities:**

- One seminar hall (with projector): It can accommodate more than 200 students.
- Computer Laboratory: High Quality Computer Lab with 40 PC's
- Botanical Area: Widespread Botanical Area with more than 16 types of plants and trees in the campus
- Well Equipped Labs:
- Computer Lab.
- Computing equipment and internet facilities:
- Library is equipped with desktops with Internet connectivity. College also installed scanner and printer in the office.

➤ **Library facilities:**

The library has been fully automated which has a rich and varied collection of academic books, some rare journals (both national and international), Magazines, Fictions, Novels Competitive Books, General Books, Reference Books and different types of News Paper published in Hindi, English, which is

accessible to all. LIBSOFT software is there in the library. DELNET is available. Computer and internet facility is available for the students inside the Library.

▪ **CCTV:**

College has installed CCTV within the building and outside the building for security purpose.

▪ **Teaching-Learning:**

College has enormous and latest IT Infrastructure to support the teaching & learning processes. Different ICT equipment like Scanners, Printers, LCD Projectors, Wi-Fi modems, Speakers, Pre-sound Amplifiers, and Microphone etc. are available in the College.

- The College has planned programmes to provide exposure to enhance the students' learning experience by student centric methods like field trips, project- based-learning and group discussions are adopted. In addition, guest lecturers/invited talks are also arranged for student from time to time.
- In teaching-learning process, cognitive development like learning, problem-solving, understanding is achieved using Video lectures, demonstrations, quizzes.
- College always encourage the faculty to publish their creative output in various National journal.

▪ **Special Features:**

Teaching faculty of Career Mahavidyalaya, Durana, forms a strong backbone of teaching, learning, publication and over all academic development. Many of them have published their papers in various national Journals. The faculty members are also associated with cultural and social organizations and contributed in their own way to make their identity felt by others.

All teaching faculties are committed and working as a team to achieve the academic excellence. The Management of the college is enormously

supportive to the progress of the college. Constant and consistent monitoring of all the activities of the college and responding to the academic requirements of teachers, students and other staff members is creditable. The outstanding leadership of the Principal definitely makes all the difference.

▪ **Academic and Administrative Audit**

The Principal constituted the following experts committee and requested to conduct the Academic and Administrative Audit for the academic year 2021-22.

Sr. No.	Name	Designation	Position Held
1	Dr. Suman Janu	Principal, New Rajasthan Balika P.G. Mahavidyalaya, Jhunjhunu	Chairperson
2	Dr. Anupam	Principal, Career T.T. College, Jhunjhunu	Member Co-ordinator
3	Dr. Pratibha	Principal, Smt. Vinod T.T. College	Member
4	Mr. Mahesh Kumar	Asst. Professor, Career Mahavidyalaya, Durana	Member, (Nominated, Members of the College)
5	Dr. SHIVANI RAJPUROHIT	Asst. Professor, Career Mahavidyalaya, Durana	Member, (Nominated, Members of the College)

- Name of the Department : **Physics**
- Date of Establishment : **2017**
- Mission of Department : The mission of the Department of Physics is to advance understanding of the physical universe through research, education, and public outreach.
- Staff Members : 01

Sr.	Name of Faculty	Designation	Qualification
1.	ROHINI	ASST. PROFESSOR	M.Sc, NET

▪ **Student strength:**

Year	No. of Students
First Year	65
Second Year	27
Third Year	35
Total	127

 **Observations:**

- Department has one experienced teachers.
- Innovative teaching methods and techniques are used in teaching-learning activities.
- Students are kept engaged in competitions and Assignment works.
- Guidance and counselling for Competitive Examination.

 **Recommendations:**

- Funds may be made available for organizing workshops and seminars.
- Field trips can be arranged.
- Funds needs to be made available for arranging guest lectures

- Name of the Department : **CHEMISTRY**
- Date of Establishment : **2017**
- Mission of Department : The mission of the Chemistry Department is to advance chemical knowledge, foster innovation, and educate students for scientific and societal impact.
- **Staff Members : 01**

Sr.	Name of Faculty	Designation	Qualification
1.	DR. SHIKHA SAHAY	Principal	Ph.D

- **Student strength:**

Year	No. of Students
First Year	96
Second Year	37
Third Year	55
Total	188

- **Observations:**

- Department has one experienced teacher.
- Innovative teaching methods and techniques are used in teaching-learning activities.
- Students are kept engaged in competitions and project works.
- Tests and assignments are incorporated with regular teaching learning process for the reinforcement of the topics

- **Recommendations:**

- Separate cabin for teachers to sit and work apart from lecture room.
- A fund needs to be made available for arranging guest lectures.

- Name of the Department : **Botany**
- Date of Establishment : **2017**
- Mission of Department : The mission of the Department of Botany is to advance the understanding of plant biology through research, education, and conservation efforts.

➤ Staff Members : 01

Sr.	Name of Faculty	Designation	Qualification
1.	Mrs. NAVEEN SARWA	Asst. Prof.	M.Sc. NET

▪ **Student strength:**

Year	No. of Students
First Year	31
Second Year	10
Third Year	20
Total	61

➤ **Observations:**

- Department has one experienced teacher.
- Innovative teaching methods and techniques are used in teaching-learning activities.
- Students are kept engaged in competitions and project works.
- Tests and assignments are incorporated with regular teaching learning process for the reinforcement of the topics

- Name of the Department : **Maths**
- Date of Establishment : **2017**
- Mission of Department : The mission of the Department of Mathematics is to provide high-quality education, foster research, and promote the application of mathematical knowledge.

➤ **Staff Members : 01**

Sr.	Name of Faculty	Designation	Qualification
1.	Mr. ARVIND	Asst. Professor	M.Sc, Net

▪ **Student strength:**

Year	No. of Students
First Year	65
Second Year	27
Third Year	35
Total	127

➤ **Observations:**

- Department has one experienced teacher.
- Innovative teaching methods and techniques are used in teaching-learning activities.
- Students are kept engaged in competitions and project works.
- Tests and assignments are incorporated with regular teaching learning process for the reinforcement of the topics

➤ **Recommendations:**

- Funds needs be made available for organizing workshops and seminars.
- A fund needs to be made available for arranging guest lectures.

- Name of the Department : **Zoology**
- Date of Establishment : **2017**
- Mission of Department : The mission of the Department of Zoology is to advance knowledge of animal biology through research, education, and conservation efforts.

➤ **Staff Members: 01**

Sr.	Name of Faculty	Designation	Qualification
1.	Mr. MAHESH KUMAR	Asst. Professor	M.Sc. NET

▪ **Student strength:**

Year	No. of Students
First Year	31
Second Year	10
Third Year	20
Total	61

➤ **Observations:**

- Department has one experienced teachers.
- Innovative teaching methods and techniques are used in teaching-learning activities.
- Students are kept engaged in competitions and Assignment works.
- Guidance and counselling for Competitive Examination.






➤ **Recommendations:**

- Funds may be made available for organizing workshops and seminars.

➤ **AKNOWLEDGMENT**

The members of the AAA Committee record their appreciation and gratitude to the Principal, Dr. Shikha Sahay, Career Mahavidyalaya for reposing

the confidence in the Committee and entrusting the responsibility of carrying out the Academic and Administrative Audit of the College. The Committee wishes to thank: the Principal for her dynamic and meticulous attention to the details in facilitating the Audit process. The members of the teaching staff have shown enormous care, fortitude and planning in arranging the committee's visit with precision. The Committee takes pleasure in thanking Dr. Anupam, IQAC for his thoughtful planning of the total process of conducting the AAA. The Committee wishes to thank profusely the management of the college for their committed involvement in the overall development of the college.

Sr. No.	Name	Signature
1	Dr. Suman Janu	
2	Dr. Anupam	
3	Dr. Pratibha	
4	Mr. Mahesh Kumar	
5	Ms. Shivani Rajpurohit	



IQAC, Co-Ordinator



Principal



6.5.2

AAA Report and details on follow up actions


IQAC HEAD

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PRINCIPAL
DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



AAA Report

PERIOD OF ASSESSMENT 2021-22

DATE OF AUDIT: 07th March, 2022

❖ The Audit Committee:

Sr. No.	Name	Designation	Position Held
1	Dr. Suman Janu	Principal, New Rajasthan Balika P.G. Mahavidyalaya, Jhunjhunu	Chairperson
2	Dr. Anupam	Principal, Career T.T. College, Jhunjhunu	Member Co-ordinator
3	Dr. Pratibha	Principal, Smt. Vinod T.T. College	Member
4	Mr. Mahesh Kumar	Asst. Professor, Career Mahavidyalaya, Durana	Member, (Nominated, Members of the College)
5	Ms Shivani Rajpurohit	Asst. Professor, Career Mahavidyalaya, Durana	Member, (Nominated, Members of the College)

AUDIT SCHEDULE March 07, 2022

Sr.No.	Time	Activity Department
1	8.30am - 8.40 am	Reception
2	8.40am - 9.10 am	Discussion with Principal
3	9.10am - 9.40 am	IQAC Office
4	9.45am - 10.30 am	Department of Science
5	11.15am -11:25 am	Tea
6	11:30am - 12.15 pm	Library
7	12.20pm -1:10 pm	Lunch Break.
8	1:10pm - 2:10 pm	Administrative Office
9	2.20pm - 3:30 pm	Student Council, Clubs & Cells
10	3:45pm - 4:50 pm	IQAC

❖ **General Observations:**

- The Institution is a Women's College.
- Affiliated to PDUSU Sikar.
- Progressive vision of the Management & Principal with a definite plan of action following a decentralised administrative network.
- Qualified and committed faculty members with a mix of experienced and newly appointed.
- Departments function in alignment with the institutional quality policies.
- The percentage of enrolment is good.
- An active IQAC exists.
- Preparing for the First cycle of NAAC accreditation.
- Adequate facilities are provided in the library.
- Support services such as canteen, and transportation are provided.

❖ **Specific area-wise suggestions**

❖ **College Office**

- Periodic surveillance audits may be performed for keeping records updated.
- Fee collection should not be entrusted with the teachers. Fee collection and payment should be done in the office, preferably through online banking system.
- Spatial rearrangement and sectional informative boards may be provided.
- A full-fledged digital enquiry facility is suggested.
- All software's that are in use should be licensed.
- Most of the registers are up to date in postings.

❖ **Programmes. Curriculum. and Supportive Courses**

- More programmes, especially at the Undergraduate level may be started in accordance with NEP and stakeholder requirements.
- Specific documents may be kept in all departments regarding curriculum transaction, including Remedial, Tutorials, Bridge classes, Industrial visits, educational tours etc.
- Relevance of cross cutting issues should be categorised separately with

specific mention.

- A department has to resort to more student centric approach.
- Feedback mechanism has to be performed and completed with proper directions from IQAC.
- There should be a mechanism to monitor the quality of supportive courses such as add- on programmes, certificate courses, skill training, spoken English! Hindi classes, value education etc. started by the departments.

❖ **Teacher quality, Teaching Learning and Evaluation**

- Systematic planned training should be given to all teachers on all areas of academic and extra-academic requirements.
- Professional skill development of the teaching and non-teaching faculty has to be insisted and monitored so that a higher level of education can be ensured in the campus
- The digital learning content developed by teachers has to be appreciated
- Blended system of teaching integrating technology has to be encouraged in accordance with the present day requirements?
- National and International exposure of teachers are highly suggested.
- Tutorial system has to be strengthened especially at the undergraduate level to enhance the learning process.
- Continuous evaluation/formative assessment should be implemented to monitor the learning process
- Overall Results of the institution has to be improved.
- Online evaluation systems can be introduced
- More training has to be provided for all teachers in Open Book Examination. Outcome evaluation and analysis should be done meticulously. A monitoring committee may be formed for the purpose.
- The present method of Feedback on curriculum should be made more effective. All Departments may be guided by IQAC for a Curriculum Audit.

❖ **Research and Extension**

- Research activities are not promoted effectively in the campus. More research centres are suggested
- A research culture should prevail in the campus

- The Innovation centre should encourage R&D with a student-centred approach. All departments can initiate Idea generation and design thinking through the R&D division.
- The publications of faculty and students should be improved
- College policy may be effectively implemented on Research projects and Publications by the Faculty members
- Quite a good number of extension activities are undertaken by all departments. Sensitization programmes involving students in identified communities could be systematically organised.
- Considering the legacy of the institution, a committee may be formed to assess the quality of extension activities promoted from the campus.

❖ **Administrative Staff**

- Trainings may be extended to segments of the administrative staff, such as Office, Security, attenders, Menial and other supportive personal
- ISO quality standards have to be made known to the administrative staff
- Training should be given in strengthening e-governance
- More training shall be given to improve the IT skills of the administrative staff
- Soft Skills training shall be provided to enhance staff-student, staff-faculty relationships yearly.

❖ **Governance**

- Vision and Mission of the Institution is followed all through the planning
- An inclusive system of Management was observed
- A Development plan and a policy document exists, with timely implementation
- Sufficient welfare measures are provided to the staff
- It was noted that the outcome of Student Teacher Evaluations and the PBAS are not processed effectively
- Specific Professional training for teachers and administrative staff are very much required.
- Fund mobilisation cell should be strengthened. An effective fund mobilisation cell may be formed

❖ Infrastructure

- Amidst space constraints, it was noted that sufficient care is being taken to accommodate all required facilities.
- It is appreciable that additional land facilities are procured for faculty diversification in tune with the NEP and development plan.
- Staff rooms/ work environment of certain departments have to be augmented.
- Quality maintenance of lab facilities in most of the departments should be a major priority. Quality of equipment and cleanliness must be given more attention.
- Good and adequate facilities are given for the physically challenged
- ICT facilities are low and those which are provided are not effectively used
- Space constraints can also be seen in providing extracurricular facilities. The available facilities are properly utilised.
- It is commendable that modern facilities and demeanour are integrated in the new Facilities provided

❖ Student Support and Progression

- It is suggested that a monitoring committee may be formed to assess the quality and need of Add on certificate courses offered from the institution.
- A Career Assistance centre may be formed to extend support to students for international exams.
- Career counselling must be intensified to improve the attainment in competitive exams.
- A set of teachers can be trained for dedicated counselling.
- Skill development has to be promoted further. There can be collaborations with external agencies like Skill Development Corporation of India.
- More common rooms shall be provided for the students

❖ Library

- The overall ambience of the college library is good
- Appreciable efforts are taken to provide a better ambience for reading
- Digital remote access with digital repositories may be introduced to cater to the needs of online references.

- A library committee exists. The implementation of library policy may be monitored.
- Usage of library by the faculty members is not satisfactory.
- The library centred activities like observation of library week and the individual awards instituted for the best library user among staff and students are highly appreciated.
- An information display system can be set up in front of the library.

❖ **Green initiatives and inclusiveness**

- The College is resorting to a green campus concept
- Green/waste/energy audits were performed sufficiently
- Although a Women's college, no female security personnel are appointed.
- Sufficient information has to be conveyed to students and staff regarding important days observed, national obligations, human rights, values etc. through the general display system of the campus.
- More emphasis should be given to the Institutional Best practices by all the departments.

❖ **MoU's and Collaborations**

- Student exchange with other institutions should not be confined to project experiments alone.
- Every MoU should be active with at least one performed activity as per the agreement.
- College should look into possibilities of collaborations with institutions for new areas of study as per the NEP.
- National and international exposure of faculty should be encouraged.

❖ **Documentation**

- Teachers are maintaining a work diary. Ensure that the work diary of teachers is verified by the Principal.
- Although the departments maintain documents, effective updating should be monitored by IQAC.
- There should be a common institutional format for documentation regarding

student participation and attendance list, Geo-tagging, and report of various events.

❖ **Statutory Committees. Clubs. Cells and Associations**

- The committees, clubs and cells are ample to meet the academic and non-academic requirements of the students. However, more effective events shall be organised to enhance campus experience and overall development of the students
- Systematic mechanism shall be implemented to ensure efficient functioning of the clubs and cells.
- The planning committee and purchase committee should be consistent with periodic meetings and proper mechanism.

❖ **Website**

- Website should be refurbished in terms of content and presentation
- A committee shall be constituted to refine the website to international standard

❖ **IQAC**

The following initiatives are suggested

- Awareness on NEP to the staff.
- Training on data/proof compilation based on new NAAC format.
- Training on a Unified Documentation System.
- Guidelines on Photo documentation and reporting.
- Training on Curriculum delivery.
- Training on Mentoring
- NAAC awareness among students and ensure their participation.
- Quality Initiatives and Future Plans of IQAC shall be well charted.
- IQAC has to develop a separate webpage with all mandatory links.
- IQAC should ensure that the departments, Cells maintain an activity register to document each and every activity carried out in the college with the student's signature.




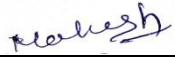

❖ **General Suggestions**

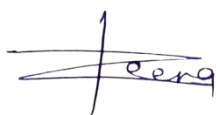
- There should be an overall enhancement of quality in personal, professional, Infrastructure, student outcome and administration.
- The development plan can be amended to meet the requirements of NEP
- IQAC should devise standard formats for Student attendance, activity reports, Continuous evaluation, Outcome analysis etc.
- IQAC should ensure and take initiatives to enhance the interactive capacity of

Teachers.

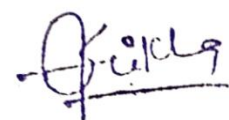
- Specific training programmes may be arranged such as Outcome-Based Education, Curriculum transaction, student centred activities, Professional skills, Counselling, Evaluation systems, Accreditation, NET, career advancement Content development, ICT, Curriculum design etc.
- Staff members need to show higher end professionalism
- It should be noted that the IQAC is the quality command centre of the campus and therefore should give appropriate functional directives.
- Teaching plan has to be monitored by the Principal.
- The concept of cross cutting issues should reach the students
- The approach to Remedial/tutorial/bridge classes should be well defined.
- Only a few teachers have resorted to innovative approaches to teaching.
- Women empowerment activities also should not be confined to accreditation requirements.

❖ Audit Team Signature

Sr.No.	Name	Signature
1	Dr. Suman Janu	
2	Dr. Anupam	
3	Dr. Pratibha	
4	Mr. Mahesh Kumar	
5	Ms. Shivani Rajpurohit	



IQAC, Co-Ordinator



Principal



CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

6.5.2

List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



MEMORANDUM OF UNDERSTANDING (MOU)

(MoU for Collaboration/Professional Linkages

Betweenand

करियर टी.टी. स्कूल with करियर महाविद्यालय, कुराना (झुन्डुनू)

This MoU is made and entered into at ...10:30 A.M. on ...10:05. 2021... day

of ...10:05... 2022 between करियर टी.टी. स्कूल और करियर महाविद्यालय (Hereinafter

referred to as), which expression shall, unless repugnant to the

context or meaning thereof, mean and include its successors, executors,

administrators and assigns on the First Part

And

करियर टी.टी. स्कूल और करियर महाविद्यालय (Hereinafter referred to as

.....), which expression shall, unless repugnant to the context or

meaning thereof, mean and include its successors, executors, administrators and

assigns on the Second Part,

Whereas the party of the First Part is interested in entering into an Memorandum of Understanding (MoU) with well-established academic and research institutions/bodies to explore, extend and strengthen mutual collaboration/linkage for promotion of professional education by sharing the facilities and expertise available with each of them.

And

Whereas party of the Second Part is also interested in offering its facilities and professional expertise for academic collaboration/linkage for mutual benefits of both the parties.

And

Whereas a need has been felt for the two institutions to develop closer ties by utilizing each other's expertise and forge stronger synergies and collaborative link in furtherance of their respective and common objectives for academic collaboration/linkage of the two institutions.

NOW, THEREFORE, IT IS AGREED TO BETWEEN THE PARTIES ABOVE NAMED AS FOLLOWS:

1. Both the parties agree to cooperate, among other things, in the following areas:
 - Lecturers and Staff Exchange
 - Students Exchange
 - Visiting Programs for Lecturers, Academic Staff and Students
 - Exchange Of Academic, Scientific and Teaching-Materials
 - Joint Research Projects
 - Open Journal System Management
 - Training, Conferences, Seminars, Workshops and Other Academic/Professional Programs.
2. Both the parties are committed to fostering and developing joint projects in academic and non-academic fields and are open to any form of potential cooperation.
3. The mutual exchanges (specifically described in Article one above), shall be realized once in every 3 (three) years. Both parties agree that specific details of cooperation necessary to implement this agreement must be negotiated in clear terms with each other.
4. In the cases of semester studies, students exchange and faculty exchange shall be realized at the institution level.
5. Scientific exchange shall be realized on the basis of cooperation of the Faculties or Department.
6. Both the parties will be responsible for coordination of all activities related to implementation of this agreement on mutually acceptable terms.
7. The agreement shall take the effect from the last signature.
8. This MoU shall come into force solely on the basis of goodwill and mutual understanding only and shall neither be legally or financially bound. The funding and administrative arrangements for the identified activities shall be

- appropriately evolved by the two organizations through mutual consultation.
9. The MoU is valid for a period of five years from the date of execution and may be renewed for any other period as shall be mutually agreed to between the parties. The MoU may be modified by mutual agreement between the parties and may be extended beyond its initial five-year term by mutual agreement.
 10. If either Party does not wish to continue this MoU, then such Party shall communicate to the other Party of its intention to terminate this MoU by giving 3 (three) months' notice in writing. However, both the parties agree that for consistency of the MoU, the activities implemented before the termination of the Understanding shall be completed even after termination of the MoU.
 11. Nothing in this MoU shall be construed to make either party a partner or agent or legal representative of the other for any purpose.
 12. The relationship of the parties under this MoU shall be non-exclusive and both parties, including their affiliates, subsidiaries and divisions are free to pursue other agreements or collaborations of any kind.
 13. All information and documents to be exchanged pursuant to the Memorandum of Understanding will be kept confidential by the parties and will be used subject to such terms as each party may specify. The parties will not use the information for the purposes other than those specified without the prior written consent of the other party.
 14. Unpublished Information, whether oral, in writing or otherwise discovered or conceived by the faculty members, students or technical staff and exchanged under the provisions of this MoU will not be transmitted to a third party, unless otherwise agreed by the parties.

In witness whereof the parties of both the parts have set their respective hands and seals on the day month and year first above written.

SIGNED AND DELIVERED BY

(.....)

For and on behalf of
Seal

A. S. Jaiswal
Principal
Career Mahavidyalaya
Durana, Jhunjhunu

Witnesses:

1. Smt. Manya Ward No. - 07, Malpitar, JIN (Raj.)

(Name & Address in full)

Manya

2. Dilip Saini Ward No. - 43, Jhunjhunu (Raj.)

(Name & Address in full)

Dilip Saini

SIGNED AND DELIVERED BY

(.....)

For and on behalf of.....Jhunjhunu (Raj.)....

Seal

Chandral
Principal
Career T.T. School

Witnesses:

2. Sh. Manish Kumar, Buelana, Jhunjhunu

(Name & Address in full)

Manish

2. Smt. Anita, Jhunjhunu

(Name & Address in full)

Anita



CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Photos



Teena

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegeijn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041



Shikha

PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

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Photos



Teena

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🌐 www.careercollegeijn.com

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PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

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6.5.2

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

IQAC COMMITTEE DETAILS

The IQAC Committee comprises a diverse group of members representing various stakeholders within the institution. Here's a breakdown of the typical composition of an IQAC Committee along with their respective roles and responsibilities:

1. Chairperson: The Chairperson of the IQAC Committee is usually a senior faculty member or administrator with significant experience in academic leadership. Their role involves presiding over committee meetings, providing strategic direction, and ensuring the effective functioning of the IQAC.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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🌐 www.careercollegejrn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

The IQAC Functions:

- **2. Coordinator:** The Coordinator serves as the primary liaison between the IQAC Committee and the institution's management. They oversee the day-to-day operations of the IQAC, coordinate activities, and facilitate communication among committee members.
- **3. Faculty Representatives:** Faculty members from various departments or disciplines are included in the IQAC Committee to provide expertise and insight into academic matters. They contribute to the development of quality enhancement strategies, curriculum review, and faculty development initiatives.
- **4. Administrative Representatives:** Administrative staff members, such as the registrar, controller of examinations, and finance officer, are included to provide input on administrative processes and support the implementation of quality assurance measures.

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

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- **5. Student Representatives:** Student representatives play a vital role in the IQAC Committee by offering the student perspective on academic programs, facilities, and support services. They participate in feedback collection, assessment processes, and quality improvement initiatives.
- **6. External Experts:** In some cases, external experts from academia, industry, or regulatory bodies may be invited to serve as members or advisors to the IQAC Committee. Their expertise enriches discussions, provides insights into best practices, and ensures alignment with external quality standards.
- **7. Alumni Representatives:** Alumni representatives may be included to offer insights into the relevance of academic programs, employability of graduates, and the overall reputation of the institution. They contribute valuable feedback on the effectiveness of education and student outcomes.
- **8. Quality Assurance Officer:** Some institutions appoint a dedicated Quality Assurance Officer to support the IQAC Committee. Their role involves coordinating quality assurance activities, maintaining documentation, and assisting in the preparation of reports for accreditation agencies.

IQAC HEAD

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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9. **Observers:** In addition to formal members, the IQAC Committee may invite observers from relevant departments, committees, or professional bodies to attend meetings and provide input on specific agenda items.

The IQAC Committee functions as a collaborative body committed to promoting a culture of quality and continuous improvement within the institution. Through their collective efforts, they work towards enhancing the quality of education, research and services offered by the institution.

IQAC HEAD

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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✉ careerscijjn@gmail.com

🌐 www.careercollegejjn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

2021-2022 IQAC Committee

Constitution 06-05-2021

Sr.No	Name	Designation	Contact No.
1	Dr. Sandeep Mitharwal	Chairperson	7230011656
2	Dr. Sikha Sahay	IQAC Co-ordinator	7073649876
3	Er. Pyarelal Dhukia	Management Representative	9414082606
4	Er. Peeyush Dhukia	Society Representative	9414741811
5	Dr. Suman Janu	Academic Advisor	7230011653
6	Mr. Ravindra Dhukia	Stakeholder Representative	9667502222
7	Ms. Naveen Sarwa	Teacher Representative	9602658454
8	Mr. Mahesh Kumar	Teacher Representative	9782458143
9	Mr. Arvind	Teacher Representative	9460063860
10	Ms. Rohini	Teacher Representative	9772262451
11	Ms. Archana Sharma	Alumni Representative	7665571553
12	Mr. Dilip Saini	Student Representative	9887362810

[Signature]

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegeijn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041



[Signature]

PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

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2022-2023 IQAC Committee

Reconstitution 04-09-2021

Sr.No	Name	Designation	Contact No.
1	Dr. Shikha Sahay	Chairperson	7230011656
2	Er. Pyarelal Dhukia	Management Representative	9414082606
3	Dr. Reena Kumari	IQAC Co-ordinator	9529297976
4	Dr. Suman Janu	Academic Advisor	7230011653
5	Er. Peeyush Dhukia	Society Representative	9414741811
6	Mr. Ravindra Dhukia	Stakeholder Representative	9667502222
7	Ms. Naveen Sarwa	Teacher Representative	9602658454
8	Mr. Mahesh Kumar	Teacher Representative	9782458143
9	Dr. Hemant Kumawat	Teacher Representative	9929423537
10	Mr. Ramu Savita	Teacher Representative	8947078829
11	Dr. Kamlesh Kumar Saini	Alumni Representative	9784909187
12	Mr. Dilip Saini	Student Representative	9887362810



IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejrn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. IQAC/2021

Date... 2/9/21...

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 04-09-2021 at 03:00 pm in Principal Office. All the members are requested to attend the same.

Head IQAC

CC :-

1. Principal
2. All members of IQAC

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegeijn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. *PQAC/2021*

Date...*2/9/21*.....

CIRCULAR

It is to inform all the member of IQAC Cell that there will be a meeting on 04-09-2021 at 03:00 pm in Principal Room to discuss about the formation of various committees for session 2021 - 22 which will be responsible for the planning of different activities and Orientation program. All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.

Head IQAC

CC :-

1. Principal
2. All members of IQAC

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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🌐 www.careercollegejn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

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IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Dr. Reena Kumari	IQAC Co-ordinator
3	Er. Pyarelal Dhukia	Management Representative
4	Er. Peeyush Dhukia	Society Representative
5	Dr. Suman Janu	Academic Advisor
6	Mr. Ravindra Dhukia	Stakeholder Representative
7	Ms. Naveen Sarwa	Teacher Representative
8	Mr. Mahesh Kumar	Teacher Representative
9	Mr. Arvind	Teacher Representative
10	Ms. Rohini	Teacher Representative
11	Ms. Archana Sharma	Alumni Representative
12	Mr. Dilip Saini	Student Representative



IQAC HEAD

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DURANA, JHUNJHUNU (Raj.)





PRINCIPAL

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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✉ careerscijjn@gmail.com

🌐 www.careercollegejjn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. 2021/2021
Meeting of Minutes
Date : 04-09-2021
Time : 03:00 pm
Place : Principal Office

Date.....4/9/21.....

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Dr. Reena Kumari	
3	Er. Pyarelal Dhukia	
4	Er. Peeyush Dhukia	
5	Dr. Suman Janu	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Mr. Arvind	
10	Ms. Rohini	
11	Ms. Archana Sharma	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ Formation of committees.
- ❖ Discussion on planning activities: Cultural, Sports, inter colleges competition, workshops, seminars, guest lectures, etc.
- ❖ Welcome and Orientation Day for New UG students.
- ❖ Plan to start Value added course.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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✉ careerscijjn@gmail.com

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Agenda 1: Formation of Committees

Minutes:

The meeting was called to order by Head IQAC at 03:00 pm in Principal Office. The attendees were welcomed, and the agenda for the meeting was presented.

Formation of Committees: IQAC Head emphasized the importance of committees in the efficient functioning of the college and announced the formation of various committees. The committees and their respective members are as follows:

A. Academic Committee: The Academic Committee will be responsible for monitoring and evaluating the academic programs and curriculum. The following listed members are introduced in the meeting. The committee will focus on enhancing the quality of education and promoting academic excellence.

B. Examination Committee: The Examination Committee will oversee all matters related to examinations, including the setting of question papers, evaluation procedures, and result publication. The following listed members are introduced in the meeting. It will ensure the smooth conduct of examinations and maintain the integrity of the evaluation process.

C. Discipline Committee: The Discipline Committee will be responsible for maintaining discipline and ensuring a conducive learning environment in the college. The following listed members are introduced in the meeting. The committee will address disciplinary issues, implement disciplinary policies, and promote ethical conduct among students and staff.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejrn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

F. Women's Cell and Sexual Harassment Committee: The Women's Cell and Sexual Harassment Committee will work towards creating a safe and inclusive environment for women in the college. The following listed members are introduced in the meeting. They will handle complaints, conduct awareness programs, and ensure the implementation of policies to prevent sexual harassment.

G. Student Development Cell: The Student Development Cell will focus on the holistic development of students. The following listed members are introduced in the meeting. The committee will organize workshops, seminars, and training sessions to enhance students' interpersonal skills, leadership abilities, and career development.

H. Cultural Committee: The Cultural Committee will be responsible for organizing cultural events and activities within the college. The following listed members are introduced in the meeting. The committee will plan and execute various cultural programs, such as music competitions, dance performances, drama productions, art exhibitions, and literary festivals.

I. Anti-Ragging Committee: The Anti-Ragging Committee will ensure a ragging-free environment in the college. The following listed members are introduced in the meeting. The committee will monitor and address any incidents of ragging, conduct awareness campaigns, and implement preventive measures.

J. Grievance Committee: The Grievance Committee will address grievances and complaints from students, faculty members, and staff. The following listed members are introduced in the meeting. The committee will ensure the fair resolution of grievances and work towards maintaining a harmonious college environment.

IQAC HEAD

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DURANA, JHUNJHUNU (Raj.)



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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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K. Alumni Association Cell: The Alumni Association Cell will engage and connect with the college's alumni. The following listed members are introduced in the meeting. The committee will organize alumni reunions, maintain alumni databases, and facilitate networking opportunities for current students and alumni.

L. Scholarship Cell: The Scholarship Cell will assist students in accessing scholarship opportunities and financial aid. The following listed members are introduced in the meeting. The committee will disseminate information on scholarships, assist in the application process, and provide support to deserving students.

IQAC Head stressed the importance of each committee's role and encouraged members to collaborate, communicate effectively, and fulfill their responsibilities diligently.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041



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DURANA, JHUNJHUNU (Raj.)





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Committee Responsibilities and Goals: IQAC Head provided an overview of the responsibilities and goals of each committee. The Academic Committee will focus on enhancing teaching and learning practices, ensuring academic standards, and monitoring student performance. The Departmental Academic Committee will advise on curriculum development, course reviews, and program Improvement specific to each department. The Examination Committee will ensure the smooth conduct of examinations, maintain the integrity of the evaluation process, and timely publication of results. The Discipline Committee will enforce discipline policies, address disciplinary issues, and promote ethical behavior. The Women's Cell and Sexual Harassment Committee will provide support to women and handle complaints related to sexual harassment. The Student Development Cell will organize activities to enhance students' skills and personal development. The Cultural Committee will plan and execute cultural events to celebrate diversity and promote artistic talents. The Anti-Ragging Committee will work towards maintaining a ragging-free environment. The Grievance Committee will address grievances and ensure fair resolution. The Alumni Association Cell will strengthen the bond with alumni and provide support to current students. The Scholarship Cell will assist students in accessing financial aid.

Reporting and Communication: IQAC Head highlighted the significance of regular reporting and communication among committee members. It was emphasized that updates, progress reports, and any issues or concerns should be communicated to the Principal's Office in a timely manner. Committees were encouraged to maintain open lines of communication and collaborate with other committees whenever necessary.

IQAC HEAD

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Agenda 2: Discussion on planning next year's activities: Cultural, sports, inter college competition, college in-house activities, workshops, seminars, guest lectures, etc.

Minutes:

Discussion on planning next year's activities: IQAC Head initiated the discussion by emphasizing the importance of a vibrant and inclusive extracurricular program in the college. The following points were discussed:

A. Cultural Activities:

IQAC Head highlighted the need for a diverse range of cultural activities to promote creativity and talent among students. Suggestions were invited from the attendees regarding specific events such as music competitions, dance performances, drama productions, art exhibitions, and literary festivals.

B. Sports Activities:

IQAC Head emphasized the importance of promoting physical fitness, teamwork, and healthy competition among students through sports activities. Attendees were encouraged to propose different sports events, tournaments, and initiatives that cater to various interests and skill levels.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegeijn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

C. Inter College Competition:

IQAC Head expressed the desire to foster healthy competition and exchange of ideas among colleges. Attendees were invited to suggest inter-college competitions in various domains, such as academic quizzes, debates, sports tournaments, and cultural showcases.

D. College In-house Activities:

The need for organizing regular in-house activities within the college premises was discussed. Suggestions included celebrations of cultural and national events, college fests, talent shows, and community service initiatives.

E. Workshops, Seminars, and Guest Lectures:

The importance of organizing workshops, seminars, and guest lectures to expose students to new ideas, industry insights, and emerging trends was highlighted. Attendees were encouraged to topics and potential guest speakers/experts. The attendees actively participated in the discussion, providing suggestions and ideas for various events and activities. Principal emphasized the importance of engaging both faculty members and students in the planning and execution of these initiatives.

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DURANA, JHUNJHUNU (Raj.)



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Agenda 3: Welcome and Orientation Day for New UG Students: The IQAC Head proposed organizing a Welcome and Orientation Day to introduce incoming undergraduate students to the college's environment, resources, and academic culture. This would include informative sessions, campus tours, and interactive activities to facilitate their transition.

Agenda 4: Plan to Start Value added Course: The IQAC Head discussed the implementation of regular Value added course to students. These classes would provide specialized instruction and guidance to interested students.

Action Plan:

IQAC Head assigned responsibilities to faculty members and student representatives for organizing and coordinating different events.

A comprehensive timeline was discussed and agreed upon to ensure that all activities are properly planned and executed throughout the academic year.

It was decided to form specific organizing committees for each event/activity, consisting of both faculty members and student representatives.

Formulating a comprehensive agenda for the Welcome and Orientation Day, including session topics and logistical arrangements.

Developing a curriculum and timetable for the regular competitive classes, along with identifying suitable instructors.

IQAC HEAD

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Other Matter:

IQAC Head encouraged all attendees to actively promote and participate in the planned activities to make them successful.

The need for effective communication channels to keep everyone informed about the progress and updates regarding the events was discussed. Suggestions were invited for potential collaborations with external organizations, experts, and alumni who could contribute to the success of the activities.

The meeting concluded at 04:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

IQAC HEAD

CC.

1. All Member of IQAC

IQAC HEAD

**CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)**



PRINCIPAL

**DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)**

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CAREER MAHAVIDYALAYA


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Ref No. IQAC/2021

Date...24/10/21

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 27-10-2021 at 11:00 pm in Principal Office. All the members are requested to attend the same.


Head IQAC

CC :-

1. Principal
2. All members of IQAC



IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





PRINCIPAL
DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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CAREER MAHAVIDYALAYA

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Ref No. *IQAC/2021*

Date...*24/10/21*...

CIRCULAR

It is to inform all the members of IQAC Cell that there will be a meeting on 27-10-2021 at 11.00 AM in Seminar Room to discuss about the organization of Remedial Classes, Sports Activities, Fresher's Party, & Internal Assessment. All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.

Head IQAC

CC :-

1. Principal
2. All members of IQAC

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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🌐 www.careercollegejjn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

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IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Dr. Reena Kumari	IQAC Co-ordinator
3	Er. Pyarelal Dhukia	Management Representative
4	Er. Peeyush Dhukia	Society Representative
5	Dr. Suman Janu	Academic Advisor
6	Mr. Ravindra Dhukia	Stakeholder Representative
7	Ms. Naveen Sarwa	Teacher Representative
8	Mr. Mahesh Kumar	Teacher Representative
9	Mr. Arvind	Teacher Representative
10	Ms. Rohini	Teacher Representative
11	Ms. Archana Sharma	Alumni Representative
12	Mr. Dilip Saini	Student Representative

Teena

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



Shikha

PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejrn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. 2021/2021
Meeting of Minutes
Date : 27-10-2021
Time : 11:00 am
Place : Principal Office

Date.....27/10/21

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Dr. Reena Kumari	
3	Er. Pyarelal Dhukia	
4	Er. Peeyush Dhukia	
5	Dr. Suman Janu	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Mr. Arvind	
10	Ms. Rohini	
11	Ms. Archana Sharma	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ Plan to organize Remedial Classes for the Students.
- ❖ Plan to Organize Sports Activities for College students.
- ❖ Plan to organize Fresher's Party.
- ❖ Plan to organize Internal Assessment.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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✉ careerscijjn@gmail.com

🌐 www.careercollegejjn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Opening Remarks:

The Principal commenced the meeting by expressing grade 16 all attendees and emphasized the Significance of organizing college event to foster a vibrant campus environment

Agenda 1: Plan to Organize Remedial Classes: The IQAC Head proposed the organization of remedial classes to provide additional support to students who require assistance in Specific subjects 'The purpose is to case that every student has to opportunity to excel academically, promoting inclusivity and addressing learning gaps

Agenda 2: Plan to Organize Sports Activates: The IQAC Head emphasized the significance of physical well-being and proposed plan to organize various sports activities for college students. These activities are aimed promoting a healthy lifestyle, team sprit, and a balanced academic experience

Agenda 3: Plan to Organize Fresher's Party: The IQAC Head discussed the plan to organize a Fresher's Party, which serves as a welcoming event for new students. The event aims to create a positive 'atmosphere for new students to interact, familiarize themselves with their peers, and feel integrated into the collage community

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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DURANA, JHUNJHUNU (Raj.)

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Agenda 5: Plan to Organize Internal Assessment: The IQAC Head presented the idea of conducting internal assessments to gauge students understanding of the curriculum and to provide timely feedback, 'This assessment mechanism enhances the leaning process end aids in continues improvement

Discussion and Feedback: Attendees engaged in discussions after each agenda item, sharing their perspectives, suggestions, and concerns related to the proposed initiatives.

Action Items: Key action items that emerged from the discussions included

- Forming & committee to design and implement the remedial classes, including identifying subjects and students in need
- Planning sports activities, considering available resources and facilities, and determining the event schedule.
- Creating committees to organize the Fresher's Party, specifying the theme, activities and logistics.
- Developing a strategy for implementing internal assessments including assessment methods and frequency

The meeting concluded at 12:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

IQAC Head

IQAC HEAD

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

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Ref No. *1009/1/2022*

Date... *10/1/22*

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 13-01-2022 at 04:00 pm in Principal Office. All the members are requested to attend the same.

[Signature]
Head IQAC

CC :-

1. Principal
2. All members of IQAC

[Signature]

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



[Signature]

PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

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Ref No. *IQAC/2022*

Date...*10/1/22*...

CIRCULAR

It is to inform all the members of IQAC Cell that there will be a meeting on 13-01-2022 at 04:00 pm in Principal Office to discuss about the organization of Problem Solving Classes, Pre University Examination, Social Awareness program. All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.

Head IQAC

CC :-

1. Principal
2. All members of IQAC

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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✉ careerscijjn@gmail.com

🌐 www.careercollegejn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

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IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Dr. Reena Kumari	IQAC Co-ordinator
3	Er. Pyarelal Dhukia	Management Representative
4	Er. Peeyush Dhukia	Society Representative
5	Dr. Suman Janu	Academic Advisor
6	Mr. Ravindra Dhukia	Stakeholder Representative
7	Ms. Naveen Sarwa	Teacher Representative
8	Mr. Mahesh Kumar	Teacher Representative
9	Mr. Arvind	Teacher Representative
10	Ms. Rohini	Teacher Representative
11	Ms. Archana Sharma	Alumni Representative
12	Mr. Dilip Saini	Student Representative

Teena

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejjn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041



Shikha

PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. 2022/2022
Meeting of Minutes
Date : 13-01-2022
Time : 04:00 pm
Place : Principal Office

Date 13/1/22

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Dr. Reena Kumari	
3	Er. Pyarelal Dhukia	
4	Er. Peeyush Dhukia	
5	Dr. Suman Janu	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Mr. Arvind	
10	Ms. Rohini	
11	Ms. Archana Sharma	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ Plan to organize Problem Solving Classes.
- ❖ Plan to Conduct Pre University Examination & PTM.
- ❖ Plan to organize Social awareness Program

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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🌐 www.careercollegeijn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Agenda 1 Plan to organize Problem Solving Classes: The agenda for problem-solving classes includes discussing strategies, practicing problem sets, collaborative group work, analyzing case studies, providing feedback, and exploring real-world applications. The focus is on developing critical thinking, enhancing creativity, fostering teamwork, and applying theoretical concepts to practical scenarios.

Agenda 2 Plan to Conduct Pre University Examination & PTM: The IQAC Head presented a plan to organize a pre-university examination followed by a Parent-Teacher Meeting (PTM). This initiative aims to assess students' readiness and provide an opportunity for parents and teachers to discuss their academic progress.

Agenda 3 Plan to organize Social awareness Program: Promote diversity, equity, and inclusion through workshops, seminars, and events. Encourage community service and advocacy on issues like mental health, sustainability, and human rights. Foster a culture of empathy, respect, and active citizenship among students, empowering them to create positive change both on and off-campus.

The meeting concluded at 12:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly.

Principal

IQAC Head

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Discussion and Feedback: After each agenda item, participants engaged in discussions, sharing their insights, suggestions and concerns related to the proposed initiatives.

Action Items:- Key action items identified included:

- ❖ Use of Technology and Tools: Integration of technology, such as simulations, software tools, and online resources, helps students develop modern problem-solving skills.
- ❖ Organizing resources and schedules for the Pre University Examination and PTM.
- ❖ Participate in role-playing activities to understand different viewpoints.

The meeting concluded at 05:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

CC:-

1. All members of IQAC.

IQAC Head

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA


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Ref No. IQAC/2022

Date...17/3/22...

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 21-03-2022 at 04:00 pm in Principal Office. All the members are requested to attend the same.


Head IQAC

CC :-

1. Principal
2. All members of IQAC



IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





PRINCIPAL

DR. SHIKHA SAHAY
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DURANA, JHUNJHUNU (Raj.)

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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Ref No. IQAC/2022

Date...17/3/22

CIRCULAR

It is inform all the members of IQAC Cell that there will be a meeting on 21-03-2022 at 04:00 pm in Principal Office to discuss about the organization of Inter College Cultural Fest, Farewell Party, Career Counseling for BSC - III year Students, and Career Counseling for school students for upcoming Session. All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.

Head IQAC

CC :-

1. Principal
2. All members of IQAC

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA

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IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Dr. Reena Kumari	IQAC Co-ordinator
3	Er. Pyarelal Dhukia	Management Representative
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5	Dr. Suman Janu	Academic Advisor
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8	Mr. Mahesh Kumar	Teacher Representative
9	Mr. Arvind	Teacher Representative
10	Ms. Rohini	Teacher Representative
11	Ms. Archana Sharma	Alumni Representative
12	Mr. Dilip Saini	Student Representative



IQAC HEAD

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DURANA, JHUNJHUNU (Raj.)

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🌐 www.careercollegejjn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. 2021/2022
Meeting of Minutes
Date : 21-03-2022
Time : 04:00 pm
Place : Principal Office

Date... 21/3/22...

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Dr. Reena Kumari	
3	Er. Pyarelal Dhukia	
4	Er. Peeyush Dhukia	
5	Dr. Suman Janu	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Mr. Arvind	
10	Ms. Rohini	
11	Ms. Archana Sharma	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ Plan to organize Inter College Cultural Fest.
- ❖ Plan to organize Farewell Part for UG. (Science)
- ❖ Plan to Conduct Career Counseling for BSC – III year Students.
- ❖ Plan to organize Career Counseling for school students for upcoming Session.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA
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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Agenda 1 Plan to Organize Inter College Cultural Fest: The IQAC Head proposed the organization of an Inter – college cultural fest aimed at promoting artistic expression, collaboration and cultural diversity among students. The event is envisioned to showcase various talent and provide a platform for interaction.

Agenda 2 Plan to Organize Farewell Party for UG: Discussion revolved around the idea of hosting a farewell party for outgoing UG students from Science. The event aims to celebrate their achievements and contributions to the college.

Agenda 3 Plan to Organize Farewell Party for UG: The IQAC Head highlighted the importance of maintaining connections with alumni and proposed organizing an alumni meet and engagement program. This initiative intends to reconnect with former students gather their feedback and provide inspiration to other students.

Agenda 4 Plan to Conduct Career Counseling for BSC – III year Students : Discuss career goals and interests, explore academic strengths and skills, review potential career paths and job opportunities, provide resume and interview guidance, address internship and networking strategies, assess graduate school options, and develop a personalized career action plan for future success.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



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📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





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Agenda 5 Plan to organize Career Counseling for school students for upcoming

Session : The IQAC Head discussed the proposal to facilities campus interviews for student and offer internship opportunities in collaboration with industry partners. This initiative aims to enhance students employability and practical experience.

Discussion and Feedback : Participants engaged in discussions after each agenda item. Sharing their perspectives, suggestion and potential challenges related to the proposed initiatives.

Action Items : Key action items identified included.

- Planning the farewell party, specifying event details and engagement strategies for UG.
- Establishing an alumni engagement plan, including, outreach, strategies and potential collaboration opportunities.
- Internship opportunities, specifying the selection process and timeline.
- Developing content and schedules for Career counseling Sessions for school students.

The meeting concluded at 05:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

CC:-

1. All members of IQAC.

IQAC Head

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)

☎ 01592-297441, 7230011656, 9414741811

✉ careerscijjn@gmail.com

🌐 www.careercollegejrn.com

📍 Mandawa Road, DURANA, Jhunjhunu (Raj.) 333041





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. *Dep Ae/2022*

Date...*18/7/22*...

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 22-07-2022 at 03:00 pm in Principal Office. All the members are requested to attend the same.

[Signature]
Head IQAC

CC :-

1. Principal
2. All members of IQAC

[Signature]

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



[Signature]

PRINCIPAL

DR. SHIKHA SAHAY
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CAREER MAHAVIDYALAYA

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Ref No. IQAC/2022

Date...18/7/22

CIRCULAR

It is inform all the members of IQAC Cell that there will be a meeting on 22-07-2022 at 03:00 pm in Principal Office to discuss about the lesson according to time table, anti-ragging cell, Research paper by staff members, Skill development courses. All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.

Head IQAC

CC :-

1. Principal
2. All members of IQAC

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA

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IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Er. Pyarelal Dhukia	Management Representative
3	Dr. Reena Kumari	IQAC Co-ordinator
4	Dr. Suman Janu	Academic Advisor
5	Er. Peeyush Dhukia	Society Representative
6	Mr. Ravindra Dhukia	Stakeholder Representative
7	Ms. Naveen Sarwa	Teacher Representative
8	Mr. Mahesh Kumar	Teacher Representative
9	Dr. Hemant Kumawat	Teacher Representative
10	Mr. Ramu Savita	Teacher Representative
11	Dr. Kamlesh Kumar Saini	Alumni Representative
12	Mr. Dilip Saini	Student Representative

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. Dep Ael/2022
Meeting of Minutes

Date...22/7/22...

Date : 22-07-2022

Time : 03:00 pm

Place : Principal Office

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Er. Pyarelal Dhukia	
3	Dr. Reena Kumari	
4	Dr. Suman Janu	
5	Er. Peeyush Dhukia	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Dr. Hemant Kumawat	
10	Mr. Ramu Savita	
11	Dr. Kamlesh Kumar Saini	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ Conducting lesson according to time table.
- ❖ Activity should be conducted by anti-ragging cell.
- ❖ Publication of Research paper by staff members.
- ❖ Other Skill development courses.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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Minutes of IQAC meeting

1. All members suggested organized lectures on common topics like motivational speech, social awareness, personality development etc.
2. Members suggested organising poster making competition for developing awareness against anti-ragging.
3. Members suggested that all staff members should publish research papers in UGC prescribed journals for their professional growth.
4. Members suggested that other courses class should be started under skill development program.

The meeting concluded at 04:30 pm. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

CC:-

1. All members of IQAC.

IQAC Head

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL

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CAREER MAHAVIDYALAYA


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Ref No. IQAC/2022

Date...6/10/22...

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 09-10-2022 at 04:00 pm in Principal Office. All the members are requested to attend the same.


Head IQAC

CC :-

1. Principal
2. All members of IQAC



IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





PRINCIPAL

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Ref No. IQAC/2022

Date...6/10/22

CIRCULAR

It is inform all the members of IQAC Cell that there will be a meeting on 09-10-2022 at 04:00 pm in Principal Office to discuss about the academic activity calendar for the session 2022-23 for improvement in teaching learning environment, brief review by the IQAC coordinator about the previous meeting, National seminar should be organized All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.


Head IQAC

CC :-

1. Principal
2. All members of IQAC



IQAC HEAD

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PRINCIPAL

DR. SHIKHA SAHAY
CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Er. Pyarelal Dhukia	Management Representative
3	Dr. Reena Kumari	IQAC Co-ordinator
4	Dr. Suman Janu	Academic Advisor
5	Er. Peeyush Dhukia	Society Representative
6	Mr. Ravindra Dhukia	Stakeholder Representative
7	Ms. Naveen Sarwa	Teacher Representative
8	Mr. Mahesh Kumar	Teacher Representative
9	Dr. Hemant Kumawat	Teacher Representative
10	Mr. Ramu Savita	Teacher Representative
11	Dr. Kamlesh Kumar Saini	Alumni Representative
12	Mr. Dilip Saini	Student Representative



IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)





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CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No. IQAC/2022
Meeting of Minutes
Date : 09-10-2022
Time : 03:00 pm
Place : Principal Office

Date...9/10/22....

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Er. Pyarelal Dhukia	
3	Dr. Reena Kumari	
4	Dr. Suman Janu	
5	Er. Peeyush Dhukia	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Dr. Hemant Kumawat	
10	Mr. Ramu Savita	
11	Dr. Kamlesh Kumar Saini	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ To discuss the academic activity calendar for the session 2022-23 for improvement in teaching learning environment.
- ❖ Introductory note by chairperson and a brief review by the IQAC coordinator about the previous meeting.
- ❖ Seminar should be organized.

IQAC HEAD

CAREER MAHAVIDYALAYA
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Minutes of IQAC meeting

1. Principal suggested celebrating all festivals, poster making activity etc.
2. Introductory note given by chairperson and a brief review presented by IQAC coordinator Dr. Reena Kumari about the previous meeting.
3. National seminar on national education policy of India 2020 should be organized in month of January.

The meeting concluded at 05:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

CC:-

1. All members of IQAC.

IQAC Head

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



PRINCIPAL
DR. SHIKHA SAHAY
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Ref No. *Dec Ac / 2023*

Date...*13/1/22*...

NOTICE

It is to inform all the members of IQAC Cell that there will be a meeting on 16-01-2023 at 04:00 pm in Principal Office. All the members are requested to attend the same.


Head IQAC

CC :-

1. Principal
2. All members of IQAC



IQAC HEAD

CAREER MAHAVIDYALAYA
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PRINCIPAL

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CAREER MAHAVIDYALAYA

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Ref No. *IQAC/2023*

Date...*13/1/23*..

CIRCULAR

It is inform all the members of IQAC Cell that there will be a meeting on 16-01-2023 at 04:00 pm in Principal Office to discuss about the To get feedback from students, teachers, parents and alumni members, Computer courses for all staff members to provide basic computer training, More courses should be started under skill development program, All concerned are requested to attend the meeting on time and be prepared to contribute to the discussion.

[Signature]
Head IQAC

CC :-

1. Principal
2. All members of IQAC

[Signature]

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



[Signature]

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CAREER MAHAVIDYALAYA

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IQAC Member Called for the Meeting

Sr.No	Name	Designation
1	Dr. Shikha Sahay	Chairperson
2	Er. Pyarelal Dhukia	Management Representative
3	Dr. Reena Kumari	IQAC Co-ordinator
4	Dr. Suman Janu	Academic Advisor
5	Er. Peeyush Dhukia	Society Representative
6	Mr. Ravindra Dhukia	Stakeholder Representative
7	Ms. Naveen Sarwa	Teacher Representative
8	Mr. Mahesh Kumar	Teacher Representative
9	Dr. Hemant Kumawat	Teacher Representative
10	Mr. Ramu Savita	Teacher Representative
11	Dr. Kamlesh Kumar Saini	Alumni Representative
12	Mr. Dilip Saini	Student Representative



IQAC HEAD

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DURANA, JHUNJHUNU (Raj.)





CAREER MAHAVIDYALAYA

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Raj.)

Ref No.

Date...16/1/23...

Meeting of Minutes

Date : 16-01-2023

Time : 04:00 pm

Place : Principal Office

Attendees:

Sr.No	Name	Signature
1	Dr. Shikha Sahay	
2	Er. Pyarelal Dhukia	
3	Dr. Reena Kumari	
4	Dr. Suman Janu	
5	Er. Peeyush Dhukia	
6	Mr. Ravindra Dhukia	
7	Ms. Naveen Sarwa	
8	Mr. Mahesh Kumar	
9	Dr. Hemant Kumawat	
10	Mr. Ramu Savita	
11	Dr. Kamlesh Kumar Saini	
12	Mr. Dilip Saini	

Agenda to be discussed:

- ❖ To get feedback from students, teachers, parents and alumni members.
- ❖ Enrichment of college library.
- ❖ Computer courses for all staff members to provide basic computer training.
- ❖ More courses should be started under skill development program.

IQAC HEAD

CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)



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Agenda the following were made.

1. highlighted the need to develop feedback system in the institution for collection of valuable suggestion from students, parents and faculty members
2. Principal getting research Journals in various streams for enrichment of college library. IQAC Head Coordinator suggested in increasing magazine subscription.
3. Starting a short term free computer courses for all staff members to provide basic computer training.
4. Started skill development program.

Finally all members approved the suggestions made in the session and effective implementation of them.

The meeting concluded at 05:30 PM. The next meeting will be scheduled and communicated to the committee members accordingly

Principal

IQAC Head

CC:-

1. All members of IQAC.

IQAC HEAD

**CAREER MAHAVIDYALAYA
DURANA, JHUNJHUNU (Raj.)**



PRINCIPAL

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